



Exhibit Application

ONE Day Only
**** MARCH 16 ****

**Huntington University Merillat Physical
 Education and Recreation Center**

**Arts, Business & Industry
 A Community on Display!**

(For Office Use Only)
 Booth #: _____
 Electrical Points: _____

Exhibitor: _____
(Please enter as you want your company name to appear on the sign)
 Street or Box #: _____ City: _____ State: _____ Zip: _____
 Contact Person: _____ Day Phone #: _____ Eve. Phone #: _____

Set-Up Time: Fri., March 15 4 to 9 p.m.
 Sat., March 16 7 to 9 a.m.

Show Hours: Sat., March 16 9 a.m. to 3 p.m.

Tear Down: Sat., March 16 3 p.m.

YES, I want to donate a door prize! **Reservation deadline: March 8, 2019**

Booth Price Includes: 10'x8' booth space with black and white backdrop and side curtains, one 8 foot table with white cover and red skirting, two chairs, your company identification sign and promotion. **Optional:** Electricity is available for an additional fee and must be reserved in advance. Inquire the Chamber office for items that are allowed.

Take \$50 Off
 When you sign up by Friday, February 22

BOOTH REQUEST :
Member: 1 Booth @ \$225.00 _____
 2 Booths @ \$375.00 _____
 3 Booths @ \$525.00 _____
Non-Member: 1 Booth @ \$325.00 _____
 2 Booths @ \$575.00 _____
 3 Booths @ \$725.00 _____

****Due to contractual agreements, displays outside the Exhibit Hall are not permitted**

Additional: Skirted Table (s) (1 8 ft. table is included w/booth) @ \$42.00 each = _____
Additional Chairs: (2 chairs are included w/booth) @ \$ 7.50 each = _____
 Electricity \$25.00 a booth (must order in advance) @ \$25.00 each = _____

PAYMENT METHOD: ___ Check Enclosed ___ Credit Card: MC, Visa, Discover, Am Ex.
 Card #: _____ Exp: ____/____ CVV: _____
 Billing Zip Code: _____ Name on Card: _____

DISCOUNT - _____
TOTAL = _____

Signature: _____ Title: _____ Date: _____

(Please make a photocopy of this original for your records)

Applications are not valid until payment in full is received. Make checks payable to the Huntington County Chamber of Commerce. Mail application and check to 305 Warren Street, Huntington, IN 46750.

****PLEASE FILL OUT THE PROFILE ON REVERSE SIDE TO HELP US ADVERTISE YOUR BUSINESS.**

Internet access may be available for a limited number of booths.
Please call our office for pricing and availability at (260) 356-5300.

Booths must be open and staffed during show hours.

Exhibitor belongings must be removed at the close of the show. Booths will be torn down and removed
Saturday evening. **NO EXCEPTIONS**

Exhibitors must leave their area in the same condition as on arrival. Damages will be assessed.
Each exhibitor should check their individual business liability to make certain appropriate coverage exist.
Security is provided, however, each exhibitor is responsible for their own property.

*Helium balloons are not allowed inside the fieldhouse

Huntington County EXPO EXHIBITOR PROFILE 2019

Please complete all questions below for publicity purposes.

Company Name: _____ Contact Person: _____

Address: _____ City: _____ State: ___ Zip: _____

Phone: _____ Email: _____

Description of your booth: _____

Give a brief history of your business: _____

ELECTRICITY

For an additional charge, a limited amount of electricity is available at your booth and must be reserved in advance.

Do you need electricity? Yes _____ No _____

If yes, what type of items will you be using requiring electricity? _____